Agreement on Bachelor´s/Master´s Thesis Cooperation

# Contracting parties

|  |  |
| --- | --- |
| **Host Company/Organisation** |  |
| **Representative of the Host Company/Organisation** |  |
| **Contact information** (Address, mobile phone number, email) |  |
| As the representative of the party commissioning the thesis, I approve potential contacts regarding suggestions and ideas for further development generated by the thesis.  Yes  No | |
| If you wish to continue to receive information on Jamk education programmes, services and events, you can provide your contact details at:  <https://www.jamk.fi/fi/jamk/ajankohtaista-jamkissa/tilaa-jamkin-uutiskirje> | |

**Jamk University of Applied Sciences (hereinafter Jamk)**

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| **Head of Department** |  |
| **Thesis instructor(s)** |  |

**Student(s)**

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| --- | --- |
| **Student(s) name(s), Student number(s) and Contact information(s)** (email, phone number) |  |

# Thesis

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| Topic of the Thesis The Student(s) shall implement a Bachelor’s/Master’s Thesis on the following topic: |
|  |
| Publicity of background material The thesis contains confidential background material (appendices) and a confidentiality agreement on thesis appendices has been drawn up between Jamk, the commissioning party and the thesis students.  No  Yes, appended to this agreement |

# General terms and conditions

## Supervision

Jamk University of Applied Sciences is responsible for thesis supervision. Neither Jamk nor the supervising teacher have consulting responsibility for the thesis.

## Documentation

A written presentation of the thesis is drawn up in accordance with Jamk’s thesis instructions and provided to the commissioning party and the university of applied sciences. Jamk archives the thesis in electronic format.

The thesis is published electronically in the open collection of Theseus or, alternatively, in the restricted collection of Theseus.

## Rights

Copyright for the thesis belongs to the student. The commissioning party has the right to use the thesis once it is complete. The scope of use is always agreed separately between the student and the commissioning party. In case other works or immaterial rights are established in connection with the thesis, the student and the commissioning party must agree on the transfer and use of these rights separately.

## Inventions

If the thesis student is involved in an invention that will be patented, the student shall be mentioned as one of the inventors. Possible compensation is agreed upon separately in accordance with Jamk invention guidelines.

## Employment

The commissioning party and the thesis student agree separately on potential employment or compensation for the thesis. Students pursuing their thesis are covered by Jamk’s accident insurance unless they are employed by the commissioning party.

## Thesis publicity and confidential appendices

According to section 20 of the Degree Regulations of JAMK University of Applied Sciences, it is not possible to write a completely confidential thesis at Jamk. A thesis becomes public as soon as it is approved. A public thesis shall include no commercial or professional secrets of the commissioning party, but they are included in the appendices. A separate confidentiality agreement on thesis appendices must be drawn up between Jamk, the company and the thesis students.

The commissioning party is committed to providing guidance in order to prevent secret or confidential information from being included in the thesis.

An appointed representative of the commissioning party shall have an opportunity to examine the thesis at least twenty (20) days prior to its intended submission for review.

## Thesis presentation

The thesis presentation is always public. The commissioning party and the thesis student determine the content of the presentation together so that it does not breach the confidentiality agreement.

## Responsibilities

The contracting parties are liable to each other for damages caused by a breach of contract. Indirect damages are excluded from the liability. Liability requires breach committed intentionally or with serious negligence.

# Signatures

There are two (2) copies of this agreement, one for the commissioning party and one for the student who saves the signed agreement further in PDF format to Wihi system at Jamk University of Applied Sciences. Jamk will archive the agreement in electronic format. The agreement becomes valid once it has been signed.

The agreement can be signed electronically using the Jamk Sign service. The signature cycle is always started by the principal thesis tutor. If you use an electronic signature, remove the signature lines from the agreement before filling out the agreement.

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|  |
| Date and place |
|  |
| Representative of the Host Company/Organisation (signature and name in print) |
|  |
| Thesis author(s) (signature and name in print) |
|  |
| Jamk University of Applied Sciences, Thesis instructor (title, signature and name in print) |

Appendix  Confidentiality agreement on thesis appendices

Distribution Host Company/Organisation

Jamk University of Applied Sciences (PDF-form)

Student(s)