Peppi – Study Module Description Template

#  Purpose of the instruction

The instruction on how to fill out study module description in Peppi.

\*) Mandatory field in Peppi

# Aspects to consider

* Be sure to make the description clear, inspiring and easy to understand.
* Use the ‘you’ form to address the reader in the description fields.
* Type the Finnish descriptions in the ‘In Finnish’ fields and those in English in the ‘In English’ fields. English study modules are only to be described in the ‘In English’ fields.
* Avoid using bullets, but if this is absolutely necessary, use the dash (–). The slash (/) may not be used!
* The study module may only have one type of study course: compulsory, optional or elective studies.

| Field name in Peppi | Optionality, Prerequisites and Offerings information |
| --- | --- |
| \*Name in Finnish and English Name | A descriptive name for the study module indicating the field of study and the targeted competence. Enter the Finnish name in the ‘In Finnish’ field and the English name in the ‘In English’ field. English study modules are ONLY to be entered in the ‘In English’ field. Study module English name will be written both in the Finnish and the English fields. |
| Optionality | Select the choice from the drop-down menu that describes if the studies compulsory or not. Choices are: All obligatory, Choose one, Choose n, Choose x credts and Choose by separate criteria.**If all studies are not compulsory, use only the choice ‘Choose by separate criteria’. You cannot use Criteria field if you choose other choices!**Note. If you select the option ‘Choose by separate criteria’, the study module does not include compulsory courses. Compulsory courses should be separatedfrom other courses, for example, by means of grouping (ryhmittely in Finnish). |
| Count / ECTS credits | If you have selected the option ‘Choose by separate criteria’ in the Optionality section, enter the min/max number of credits that the student must complete in the field. |
| Criteria | If you have selected the option ‘Choose by separate criteria’ in the Optionality section, enter the criteria in the field, based on which the student must choose courses from the study module.**Note. The field is not visible, if you have selected the option ‘All obligatory’, ‘Choose one’, ‘Choose n’ or ‘Choose x credits’.** |
| Optionality description | *Not shown to the student.* |
| Prerequisites | This field may be used for specifying the requirements in general or itemised by group, for example:- Concerns degree students- Concerns exchange studentsEnter the prerequisites here, no references to courses or degrees. If the fulfilment of a certain requirement is a precondition for admission to a university of applied sciences, this is not a prerequisite. |

| Field name in Peppi | Description  |
| --- | --- |
| Learning outcomes | Describe the learning outcomes of the study module according to the ECTS instruction (below) and take account of EQF competence level.“Learning outcomes express the level of competence attained by the student and verified by assessment. They are ‘statements of what a learner knows, understands and is able to do on completion of a learning prosess’.” (ECTS user’s guide)The learning outcomes are to be derived from the degree programme competences. Consider the competences assigned to the course! The learning outcomes of the study module must be the sum of the learning objectives of the courses included in it, however so that the learning objectives of courses are not directly copied into the study module.The learning outcomes are to be described in the form of learning outcomes: what will the student be capable of after completing the course? What kind of knowledge and understanding, intellectual skills, practical skills and transferable skills will the student possess after completing the study module? The description is to emphasise what the student will know, understand and can do as a result of the learning process. Write the description using active verbs, such as know, understand, apply, act, analyse, etc. |
| Core content | Describe the principal content of the course; tell the reader precisely and concretely what things, skills etc. they will be studying.Answer the following questions:* What are the **principal contents** of the study module?
 |
| Further information | A free-form field reserved for essential information that is not evident from the description. In the field, you can tell if the study module can be completed by studification and what kind of evaluation material is required to demonstrate the competence. |

# Instruction written by

Sirpa Tuomi, Educational Development Manager, University Services

Anne Luukkonen, Administrative Planner, University Services

Instructions completed on 15 May 2023